

## Individual Decision

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The attached report will be taken as  
Individual Portfolio Member Decision on:

**Thursday, 12th August, 2010**

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<b>Ref:</b>	<b>Title</b>	<b>Portfolio Member(s)</b>	<b>Page No.</b>
ID2059	<b>West Berkshire Forward Plan - September 2010 to December 2010</b>	Councillor Graham Jones	1 - 14



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## Individual Executive Member Decision

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<b>Title of Report:</b>	<b>West Berkshire Council Forward Plan - September 2010 to December 2010</b>
<b>Report to be considered by:</b>	Individual Executive Member Decision
<b>Date on which Decision is to be taken:</b>	12 <sup>th</sup> August 2010
<b>Forward Plan Ref:</b>	ID2059

**Purpose of Report:** To advise Members of items to be considered by West Berkshire Council over the next 4 months.

**Recommended Action:** That the Leader of the Council agrees and where appropriate amends the West Berkshire Council Forward Plan.

**Reason for decision to be taken:** It is a statutory requirement that a Forward Plan be produced.

**Statutory:**       **Non-Statutory:**   
**Other:**

**Other options considered:** n/a

**Key background documentation:** Forward Plan

Portfolio Member Details	
<b>Name &amp; Telephone No.:</b>	Councillor Graham Jones - Tel (01235) 762744
<b>E-mail Address:</b>	gjones@westberks.gov.uk

Contact Officer Details	
<b>Name:</b>	Moira Fraser
<b>Job Title:</b>	Democratic Services Manager
<b>Tel. No.:</b>	01635 519045
<b>E-mail Address:</b>	mfraser@westberks.gov.uk

## Implications

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<b>Policy:</b>	As set out in the report
<b>Financial:</b>	There are no financial implications for the Council.
<b>Personnel:</b>	None
<b>Legal/Procurement:</b>	None
<b>Environmental:</b>	None
<b>Partnering:</b>	None
<b>Property:</b>	None
<b>Risk Management:</b>	None
<b>Community Safety:</b>	None
<b>Equalities:</b>	None

## Consultation Responses

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### Members:

**Leader of Council:** Leader of the Council

**Overview & Scrutiny  
Management  
Commission Chairman:** OSMC Chair

**Select Committee  
Chairman:**

**Ward Members:**

**Opposition  
Spokesperson:** Opposition Leader

**Local Stakeholders:** The West Berkshire Forward Plan will be published the first working day after the Individual Decision is signed.

**Officers Consulted:** Nick Carter, John Ashworth, Teresa Bell, Margaret Goldie, Group Executives and there had also been widespread consultation with senior managers across the authority on the content of the Forward Plan. Given its rolling nature this consultation will be ongoing.

**Trade Union:** Not sought.

<b>Is this item subject to call-in.</b>	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
If not subject to call-in please put a cross in the appropriate box:		
The item is due to be referred to Council for final approval		<input type="checkbox"/>
Delays in implementation could have serious financial implications for the Council		<input type="checkbox"/>
Delays in implementation could compromise the Council's position		<input type="checkbox"/>
Considered or reviewed by OSC or associated Task Groups within preceding 6 months		<input type="checkbox"/>
Item is Urgent Key Decision		<input checked="" type="checkbox"/>

## Supporting Information

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### 1. Background

- 1.1 The Forward Plan attempts to cover all decisions, not just those made by the Executive, which the Authority intends to make over the next 4 months. The Forward Plan, attached as Appendix A, also shows the decision path of each item so far including Council, Executive and Overview and Scrutiny Committee.
- 1.2 As part of the continuing development of the Forward Plan we have now incorporated all Plans and Policies which are required to be approved by the Council under the Constitution. These items have been linked to the appropriate meetings of the Executive and Overview and Scrutiny Committee.

## Appendices

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Appendix A – West Berkshire Council Forward Plan - September 2010 to December 2010

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# West Berkshire Council Forward Plan

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# West Berkshire Council Forward Plan – September 2010 to December 2010

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact & Ext. No.	Lead Member (Portfolio Holder)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
<b>SEPTEMBER 2010</b>											
OS2110	<b>Financial Report (Revenue and Capital) Month 4 2010/11</b>	RMSC	13/09/10	Chief Executive	Andy Walker	Finance, Economic Development, Property, Health and Safety		03/09/10			01 September 2010
ID2140	<b>Home to School Transport Policy 2011-12 - Following Call In</b> <i>To consider any recommendations following this item being called-in</i>	ID	01/09/10	Children & Young People	Malcolm Berry	Education		TBC			01 September 2010
ID2063	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/09/10	Chief Executive	Jo Naylor	Partnerships, Equality, The Visions		TBC			01 September 2010
ID2064	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/09/10	Chief Executive	Paula Amorelli (2233)	Planning, Housing, Transport Policy		TBC			01 September 2010
ID2146	<b>Appointment of Representative on an Outside Body - SE Employers</b>	ID	01/09/10	Chief Executive	Moira Fraser	Leader of the Council		TBC			01 September 2010
ID2147	<b>Bradfield - Proposed 20mph speed limit</b> <i>To consider the responses received during statutory consultation</i>	ID	01/09/10	Environment	Andrew Garratt	Highways, Transport (Operational) & ICT		TBC			01 September 2010
ID2149	<b>Englefield Road, Theale - Petition for a pedestrian crossing</b> <i>To respond to a petition that has been submitted to the Council</i>	ID	01/09/10	Environment	Andrew Garratt	Highways, Transport (Operational) & ICT		TBC			01 September 2010
ID2152	<b>Lamtarra Way, Greenham</b> <i>To approve the statutory consultation and advertisement for a road closure</i>	ID	01/09/10	Environment	Andrew Garratt	Highways, Transport (Operational) & ICT		TBC			01 September 2010

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: [mfraser@westberks.gov.uk](mailto:mfraser@westberks.gov.uk) to confirm the contents of any agenda before attending a meeting.

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ID2062	<b>West Berkshire Forward Plan - October 2010 to January 2011</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	16/09/10	Chief Executive	Moira Fraser (2045)	Leader of the Council		08/09/10		Not subject to call in.	01 September 2010
EX2132	<b>Improving Public Confidence</b> <i>To set out recommendations arising from a Scrutiny Review into improving public confidence and to obtain agreement for the recommendations.</i>	EX	06/04/10 SSC 02/09/10 EX	Chief Executive	Susan Powell	Strategy, Performance, Community Safety		24/08/10	Thames Valley Police, local residents as part of previous scrutiny review.		01 September 2010
EX2100	<b>Housing Strategy 2010-2015</b>	EX	02/09/10 EX	Community Services	Mel Brain	Planning, Housing, Transport Policy		24/08/10	Housing service providers, including statutory services, voluntary services, Parish Councils, developers, Housing Associations and support providers, local residents		01 September 2010
EX2027	<b>Recommendations Arising from the Scrutiny Review of Adverse Weather</b> <i>To consider the recommendations from the Overview and Scrutiny Management Commission emanating from the recent Scrutiny review.</i>	EX	02/09/10 EX	Chief Executive	Carolyn Murison	Strategy, Performance, Community Safety		24/08/10			01 September 2010
EX2115	<b>Establishment Report Q1 2010/11</b>	EX	02/09/10 EX	Chief Executive	Robert O'Reilly	Strategy, Performance, Community Safety		24/08/10			01 September 2010

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EX2141	<b>Council Tax - Single Person Discount (SPD) Review - Outcome</b> <i>To inform the Executive of the outcome of the SPD review and recommend ongoing use of the Northgate/Experian service</i>	EX	02/09/10 EX	Chief Executive	Steve Duffin	Finance, Economic Development, Property and Health and Safety		24/08/10			01 September 2010
EX2142	<b>11 Chesterfield Road, Newbury</b> <i>To seek approval to sell the property on the open market</i>	EX	02/09/10 EX	Environment	Amanda Dennis	Finance, Economic Development, Property and Health and Safety		24/08/10			01 September 2010
EX2106	<b>Council Plan Outcomes 2010/11: Quarterly Performance Update - Q1</b> <i>To report quarterly performance against each of the outcomes identified in the 2010/11 Council Plan and to report remedial action being taken, where targets were not projected to be met</i>	EX	02/09/10 EX	Chief Executive	David Cook	Strategy, Performance, Community Safety		24/08/10	Performance officers, EPMG/IPG		01 September 2010
EX	<b>Faraday Plaza Consolidation of Leases</b>	EX	02/09/10 EX	Chief Executive	Les Gaulton	Finance, Economic Development, Property and Health and Safety		24/08/10			01 September 2010
EX2046	<b>Financial Report Q1 2010/11</b>	EX	02/09/10 EX	Chief Executive	Andy Walker	Finance, Economic Development, Property, Health and Safety		24/08/10			01 September 2010

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EX2145	<b>Museum Redevelopment</b> <i>To consider redevelopment options for West Berkshire Museum in the light of a decision by the Heritage Lottery Fund to grant a Round One pass</i>	EX	02/09/10 EX	Community Services	David Appleton	Children & Families, Youth Service, Culture & Leisure		24/08/10			01 September 2010
C1963	<b>Sustainable Community Strategy Update 2010/11</b> <i>To present a draft of the refresh of the Sustainable Community Strategy for 2010/11</i>	C	23/09/10 C	Chief Executive	Sam Shepherd	Leader of the Council		26/08/10			01 September 2010
C2040	<b>Amendment to the Constitution - Extraordinary Council meetings</b> <i>To amend West Berkshire Council's Constitution in order to clarify paragraph 4.1.3 of the Council Rules of Procedure relating to Extraordinary Meetings.</i>	C	06/09/10 GA 23/09/10 C	Chief Executive	Katharine Sheehan	Leader of the Council		26/08/10 GA 15/09/10 C			01 September 2010
C2134	<b>A340 Footway/cycleway, Aldermaston Compulsory Purchase Order</b> <i>To obtain permission from full Council to purchase private land using compulsory purchase powers under the Highways Act 1980</i>	C	23/09/10 C	Environment	Jon Winstanley	Highways, Transport (Operational) & ICT		15/09/10	Aldermaston Parish Council, local Ward Members by correspondence		01 September 2010
C2104	<b>Amendments to Part 10 of the Council's Constitution</b>	C	06/09/10 GA 23/09/10 C	Chief Executive	Andy Walker/ David Holling	Leader of the Council		26/08/10 GA 15/09/10 C			01 September 2010
C2030	<b>Petitions - Response to Consultation</b> <i>To meet the requirements of the Local Democracy, Economic Development and Construction Act 2009</i>	C	06/09/10 GA 23/09/10 C	Chief Executive	Moira Fraser	Leader of the Council		26/08/10 GA 15/09/10 C			01 September 2010

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<b>OCTOBER 2010</b>											
ID2051	<b>West Berkshire District Council Order Various Roads Ashampstead, 30mph speed limit</b>	ID	01/10/10	Environment	Andrew Garratt	Highways, Transport (Operational) & ICT		TBC			01 October 2010
ID2050	<b>West Berkshire District Council Order A338, Great Shefford, Chaddleworth and Fawley, 50mph speed limit</b>	ID	01/10/10	Environment	Andrew Garratt	Highways, Transport (Operational) & ICT		TBC			01 October 2010
ID2049	<b>West Berkshire District Council Order Various Roads, Fawley, 30mph speed limit</b>	ID	01/10/10	Environment	Andrew Garratt	Highways, Transport (Operational) & ICT		TBC			01 October 2010
ID2066	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/10/10	Chief Executive	Jo Naylor	Partnerships, Equality, The Visions		TBC			01 October 2010
ID2067	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/10/10	Chief Executive	Paula Amorelli (2233)	Planning, Housing, Transport Policy		TBC			01 October 2010
ID2148	<b>Dorneywood Way area, Newbury - Proposed 20mph speed limit zone</b> <i>To consider the responses received during statutory consultation</i>	ID	01/10/10	Environment	Andrew Garratt	Highways, Transport (Operational) & ICT		TBC			01 October 2010
ID2150	<b>Queens Road area, Newbury - Proposed 20mph speed limit zone</b> <i>To consider the responses received during statutory consultation</i>	ID	01/10/10	Environment	Andrew Garratt	Highways, Transport (Operational) & ICT		TBC			01 October 2010
ID2151	<b>Wickham Village - Proposed 30mph and 40mph speed limits</b> <i>To consider the responses received during statutory consultation</i>	ID	01/10/10	Environment	Andrew Garratt	Highways, Transport (Operational) & ICT		TBC			01 October 2010

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ID2153	<b>A340 Tidmarsh Road - 40mph speed limit</b> <i>To consider the responses received during statutory consultation</i>	ID	01/10/10	Environment	Andrew Garratt	Highways, Transport (Operational) & ICT		TBC			01 October 2010
ID2065	<b>West Berkshire Forward Plan - November 2010 to February 2011</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	14/10/10 EX	Chief Executive	Moira Fraser (2045)	Leader of the Council		06/10/10		Not subject to call in.	01 October 2010
EX2088	<b>Supporting People - Tenancy Support</b> <i>To outline requirements of and seek agreement to the tender of a Supporting People funded contract for tenancy support service which is currently being delivered through the Council's Housing Operations Team.</i>	EX	14/10/10 EX	Environment	Tandra Forster	Planning, Housing, Transport Policy		06/10/10			01 October 2010
EX2043	<b>Single Conversation - Local Investment Plan</b>	EX	14/10/10 EX	Community Services	June Graves	Planning, Housing, Transport Policy		06/10/10			01 October 2010
EX2156	<b>Response to the Scrutiny Review into Section 106 contributions</b> <i>To respond to the recommendations of the Overview and Scrutiny Management Commission following the investigation into why s106 contributions have been unspent and the issues delaying payment</i>	EX	14/10/10 EX	Environment	Caroline Walsh	Planning, Housing, Transport Policy		06/10/10			01 October 2010
<b>NOVEMBER 2010</b>											
ID2053	<b>West Berkshire District Council Order, Station Road, Kintbury, 40mph speed limit</b>	ID	01/11/10	Environment	Andrew Garratt	Highways, Transport (Operational) & ICT		TBC			01 November 2010

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ID2069	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/11/10	Chief Executive	Jo Naylor	Partnerships, Equality, The Visions		TBC			01 November 2010
ID2144	<b>Speed Limit Review - October 2010</b> <i>To approve the statutory consultation for altering the speed limit on a number of roads following a meeting of the speed limit task group.</i>	ID	01/11/10	Environment	Andrew Garratt	Planning, Housing, Transport Policy		TBC			01 November 2010
ID2070	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	10/11/10	Chief Executive	Paula Amorelli (2233)	Planning, Housing, Transport Policy		TBC			01 November 2010
ID2068	<b>West Berkshire Forward Plan - December 2010 to March 2011</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	11/11/10	Chief Executive	Moira Fraser (2045)	Leader of the Council		03/11/10		Not subject to call in.	01 November 2010
GAC1905	<b>Anti Fraud Strategy</b> <i>To put in place an Anti Fraud Strategy for the Council that meets best practice.</i>	GA	15/11/10 GA	Chief Executive	Ian Priestley	Finance, Economic Development, Property, Health and Safety		05/11/10	Corporate Board, External Auditors		01 November 2010
EX2017	<b>Corporate Property Asset Management Plan</b> <i>To seek approval to the West Berkshire Council's Asset Management Plan</i>	EX	25/11/10 EX	Environment	Amanda Dennis	Strategy, Performance, Community Safety		17/11/10	Heads of Service		01 November 2010
EX2044	<b>Single Conversation - Local Investment Agreement</b>	EX	25/11/10 EX	Community Services	June Graves	Planning, Housing, Transport Policy		17/11/10			01 November 2010

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EX2047	<b>Financial Report Q2 2010/11</b>	EX	25/11/10 EX	Chief Executive	Andy Walker	Finance, Economic Development, Property, Health and Safety		17/11/10			01 November 2010
<b>DECEMBER 2010</b>											
ID2069	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/12/10	Chief Executive	Jo Naylor	Partnerships, Equality, The Visions		TBC			01 December 2010
ID2070	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/12/10	Chief Executive	Paula Amorelli (2233)	Planning, Housing, Transport Policy		TBC			01 December 2010
ID2071	<b>West Berkshire Forward Plan - January 2011 to April 2011</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	16/12/10	Chief Executive	Moira Fraser (2045)	Leader of the Council		08/12/10		Not subject to call in.	01 December 2010
C1886	<b>Amendments to the Constitution - Scheme of Delegation</b> <i>To include Part 10 of the Town and Country Planning Act to the Head of Planning and Trading Standards</i>	C	09/12/10 C 15/11/10 GA	Chief Executive	Moira Fraser, Elaine Cox	Leader of the Council		05/11/10 GA 01/12/10 C		Moved from May Council cycle	01 December 2010
C1982	<b>West Berkshire Council Timetable of Public Meetings</b> <i>To agree the timetable of public meetings for the year 2011/12</i>	C	09/12/10 C	Chief Executive	Moira Fraser	Leader of the Council		01/12/10			01 December 2010
C2003	<b>New Style Leader and Cabinet</b> <i>To consider adopting new style leader and cabinet arrangements</i>	C	09/12/10 C 15/11/10 GA	Chief Executive	David Holling	Leader of the Council		05/11/10 GA 01/12/10 C			01 December 2010

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C	Junior Citizen of the Year Award 2010 - Presentation	C	09/12/10 C	Chief Executive	Jo Watt	Chairman of Council		01/12/10			01 December 2010

**KEY:**

ID = Individual Executive Member Decision  
 EX = Executive  
 C = Council  
 GA = Governance & Audit Committee  
 S = Standards Committee  
 PC = Personnel Committee  
 RMSC – Resource Management Select Committee  
 OSMC – Overview and Scrutiny Management Committee  
 SSC - Safer Select Committee

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